

Quarterly tender guide

Quarterly repurchase offer is an opportunity for investors to request redemptions from certain FS Investments' non-traded funds. Our digital tender platform simplifies the process for investors to tender their shares. The platform pre-fills investor information into the Letter of Transmittal reducing the likelihood of errors and enabling quicker processing.

HERE'S WHAT YOU NEED TO GET STARTED:

1. Tender control number (located on the summary card mailing or email investor received.)
2. PIN (last four digits of the primary owner's social security number or tax ID).

HOW TO TENDER SHARES

Step 1. Go to <https://shareholder.broadridge.com/fs>.

Step 2. Enter the tender control number and PIN.

Step 3. Review the prepopulated Letter of Transmittal. Use the "Next" button to move through the pages and verify and/or complete the information in the pages shown below.

Step 4. When the document has been reviewed, click "Continue" in the upper right corner of the screen to enter the investor's email address in order to electronically sign (if applicable) OR Print, Sign and Mail the Letter of Transmittal.

Step 5. Next, the investor will be able to sign and submit the letter.

A. STOCKHOLDER(S) INFORMATION	
Registration Information	Beneficial Owner(s) Information
JANE DOE 1234 MAIN STREET NEW YORK, NY 10011	Primary Holder Name JANE DOE Social Security or Tax ID No. _____ Telephone No. _____
	Secondary Holder Name _____ Social Security or Tax ID No. _____ Telephone No. _____
FSIC II Account No. (if known) 0000000001 <small>BIN (if applicable)</small>	
Registered Holder Information (if different than above, print name exactly as it appears on the subscription agreement or as indicated on the share ledger maintained by the Company's transfer agent)	
* For positions registered in the name of a custodian, the signature of the custodian is required. Please ensure the custodian signs this Letter of Transmittal in the "Registered Holder Signature" block in Section D.	
Name of Registered Holder _____ <small>(e.g., custodian if shares are registered in the name of a custodian)</small>	
Address _____ <small>(street) (city/state) (zip)</small>	
Telephone No. _____	
B. NUMBER OF SHARES BEING TENDERED (select one option)	
<input type="checkbox"/> All Shares owned as of the Expiration Date <input type="checkbox"/> Partial tender of _____ Shares* <small>* Provide a number of shares. You must either tender at least 25% of the Shares you have purchased or all of the Shares that you own. If you choose to tender only a portion of your Shares, you generally must maintain a minimum balance of \$5,000 worth of Shares following the tender of Shares for repurchase.</small>	
<small>This FSIC II Tender Authorization Form is valid only in conjunction with the terms of the Offer to Purchase dated May 21, 2018.</small>	

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C. REMITTANCE INFORMATION (select one option, if applicable)
If no option is selected, (i) all proceeds from tenders processed for custodial accounts will be remitted to the custodian and (ii) all proceeds from tenders processed for non-custodial accounts will be remitted to the address of record for the owner(s).
All proceeds from tenders processed for LPL Financial, Ameriprise and other custodial accounts will be remitted to the shareholder's brokerage account regardless of the option selected below.
<input type="checkbox"/> Remit payment in the name of the owner(s) to the address of the owner(s) or custodian of record, as applicable, on record with the Company. <input type="checkbox"/> Remit payment in the name of the owner(s) directly to the bank account on record. If no such bank account information is on record with the Company, payment will be remitted in the name of the owner(s) to the address of record for the owner(s). <input type="checkbox"/> Remit payment in the name of the following account holder and to the following bank account via ACH (signature guarantee required in Section D). If no signature guarantee is provided in Section D, payment will be remitted in the name of the owner(s) to the address of record for the owner(s).
Bank Name _____
Bank Routing No. _____
Bank Account No. _____
Bank Account Holder Name _____

Page 5: Section C

D. SIGNATURE (all registered holders must sign)	
The Signatory authorizes and instructs the Company to make a cash payment (payable by check or wire transfer) of the Purchase Price for Shares accepted for purchase by the Company, without interest thereon and less any applicable withholding taxes, to which the Signatory is entitled in accordance with the instructions in Section C "Remittance Information" above. By executing this Letter of Transmittal, the Signatory hereby delivers to the Company in connection with the Offer to Purchase the number of Shares indicated in Section B "Number of Shares Being Tendered" above.	
If Shares are registered in the name of a custodian, the custodian of the Shares must execute this Letter of Transmittal, and the beneficial owner of the Shares hereby authorizes and directs the custodian of the Shares to execute this Letter of Transmittal.	
Beneficial Owner Signature:	
JANE DOE Print Name of Beneficial Owner	_____ Print Name of Beneficial Owner
_____ Title of Signatory if Acting in a Representative Capacity	_____ Title of Signatory if Acting in a Representative Capacity
_____ Signature - Beneficial Owner	_____ Signature - Beneficial Owner
_____ Date	_____ Date
Custodian authorization (Required for custodial accounts)	
Signature Guarantee: The undersigned hereby guarantees the signature of the registered holder, or, if no registered holder is provided, the beneficial owner, which appears above on this Letter of Transmittal.	
Institution Issuing Guarantee:	Authorized Signature:
Name _____	Name _____
Address _____ <small>(street)</small>	Title _____ Date _____
_____ <small>(city/state) (zip)</small>	
<small>*Signature Guarantee to be completed only if required by Section C "Remittance Information."</small>	

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SUBMISSION OF THE LETTER OF TRANSMITTAL

The Letter of Transmittal can be submitted electronically (if eligible) or by mail using the the instructions below:

Electronic submission

Enter an email address for each signer and click “OK”. Each signer will receive an email from DocuSign asking to review and sign the document. This requires the following:

- Click “Review Document” from the email.
- Enter the PIN (last four digits of the primary owner’s social security number or tax ID) and any additional verification information requested.
- Click “Validate”
- Click “I agree...,” then “Continue”
- Click “Start,” then “Sign”
- Click “Adopt and Sign,” then “Finish”

The signer will receive a confirmation email and a link to the signed documents – the documents may be saved or printed for record-keeping purposes.

Mail submission

Download, print and mail the completed document to the custodian or to Broadridge. Documents may be sent to Broadridge at the following addresses:

Regular mail:

FS Investments
c/o Broadridge Corporate Issuer Solutions, Inc.
P.O. Box 1339
Brentwood, NY 11717-4627

Overnight delivery:

FS Investments
c/o Broadridge Corporate Issuer Solutions, Inc.
51 Mercedes Way
Edgewood, NY 11717

Broadridge, a global fintech leader with over \$4 billion in annual revenue listed on the S&P 500 index, provides communications, technology, data and analytics. We help drive business transformation for our clients with solutions for enriching client engagement, navigating risk, optimizing efficiency and generating revenue growth.

broadridge.com



FREQUENTLY ASKED QUESTIONS

I can't find my control number, can you help?

Contact 877-628-8575 for support. M-F, 9 a.m. to 6 p.m. ET.

How can I confirm you have received my tender request?

Once the letter has been received and validated, the advisor on record will receive a confirmation email.

If I am submitting multiple tender requests, can I reuse any part of the paperwork?

Unfortunately no; each tender has a unique control number and therefore requires its own submission.

Can I email my quarterly repurchase offer?

Because the document contains personal information, we recommend that you send it via overnight delivery.


We can accommodate email submissions if received in the following format:

- One email per request (the email cannot be encrypted or secure)
- Email Subject Line: FS Tender [QX 20XX Tender Control Number (XXXXXXXXXXXXXXXXXX)]
- Email must include: Tender control number, shareholder name, and BIN (if applicable).

Please be sure to include all applicable items when emailing documents to Broadridge. Failure to do so may result in a delay in the request being processed.

Can I complete a generic letter of transmittal?

No. You will need to use the personalized tender form that includes the unique tender control number and QR code.

Example QR code 

Ready for Next

Communications
Technology
Data and Analytics

